



e-Cargo Matchmaker

Multilateral e-AWB Agreement Reports

User Guide

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Purpose of this document

The purpose of this document is to give a quick overview of the Multilateral e-AWB Agreement Reports module in the e-Cargo Matchmaker and how to view the various reports.

Revision History

Please keep the latest version on top

Ver	Change Description	Sections	Date	Author
0.1	Initial document	All	12 August 2013	B. Behanan
0.2	Revised based on feedback	All	29 August 2013	B. Behanan

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Introduction

About the Multilateral e-AWB Agreement

The [new multilateral e-AWB agreement \(IATA Resolution 672\)](#) provides a single standard e-AWB agreement that airlines and freight forwarders can **sign once** with IATA and start doing e-AWB with all other parties to the Agreement. By signing the Agreement with IATA, freight forwarders and airlines effectively enter into e-AWB Agreements with each other.

Resolution 672 states that the list of Parties to the Agreement shall be published by IATA as follows:

- List of Airlines and their participating Airports
- List of Freight Forwarders and Freight Forwarder Affiliates

In consultation with the relevant industry groups, it was decided to use the e-Cargo Matchmaker application to display this information.

New module in Matchmaker

The new Multilateral e-AWB Agreement module in e-Cargo Matchmaker displays information on Parties that have joined the Multilateral e-AWB Agreement.

There are two views available: Public View and Login View

1. The **Public View** is accessible without a username and password. It displays the following two reports:
 - Airlines and Airports Report
 - Freight Forwarders Report
2. The **Login View** is accessible only by users registered with the e-Cargo Matchmaker and requires a username and password. It displays (in addition to the two Public View Reports) the following report based on user type:
 - Airlines detailed information Report (for freight forwarder users only)
 - Freight Forwarders detailed information Report (for airline users only)

Section A: Public View

Airlines and Airports Report

This report displays the airlines that have joined the Multilateral e-AWB Agreement and their participating airport locations i.e. the airports that are covered under the Multilateral e-AWB Agreement.

To view the report:

1. Go to <https://matchmaker.iata.org/efReport/index>
2. Under Multilateral e-AWB Agreement Reports, click **Airline and Airports**

Multilateral e-AWB Agreement Reports *

Name	Description
Airlines and Airports	Airlines that joined the multilateral e-AWB agreement and their airport locations
Freight Forwarders	Freight forwarders that joined the multilateral e-AWB agreement

3. From the **Airline Name** field, select an airline and click **APPLY FILTER** (see example below)

APPLY FILTERS | CLEAR SEARCH FILTERS CSV EXPORT

Country Code	Country Name	City	Airport Code	IATA Designator	Airline Name	Joining Date	Comments
- all -	- all -	- all -			Air France	From: <input type="text"/> To: <input type="text"/>	
NL	Netherlands	Amsterdam	AMS	AF	Air France	2013-05-21	
US	United States of America	Atlanta	ATL	AF	Air France	2013-05-21	
FR	France	MERIGNAC	BOD	AF	Air France	2013-05-21	
BE	Belgium	Zaventem	BRU	AF	Air France	2013-05-21	
CH	Switzerland	Basel	BSL	AF	Air France	2013-05-21	
FR	France	Paris	CDG	AF	Air France	2013-05-21	
DE	Germany	Dusseldorf	DUS	AF	Air France	2013-08-09	
DE	Germany	Frankfurt	FRA	AF	Air France	2013-05-21	
DE	Germany	Hamburg	HAM	AF	Air France	2013-05-21	
HK	Hong Kong (SAR), China	Hong Kong	HKG	AF	Air France	2013-05-21	
US	United States of America	Houston	IAH	AF	Air France	2013-05-21	
KR	Korea (South)	Seoul	ICN	AF	Air France	2013-05-21	
US	United States of America	New York City	JFK	AF	Air France	2013-05-21	
ZA	South Africa	Johannesburg	JNB	AF	Air France	2013-08-09	
US	United States of America	Los Angeles	LAX	AF	Air France	2013-05-21	

The complete list of airport locations for the selected airline is displayed.

You can also filter the report by:

- ✓ Country Code
- ✓ Country Name
- ✓ City
- ✓ Airport Code
- ✓ IATA Designator
- ✓ Joining Date



Tips:

1. Filtering on the Joining Date allows the user to identify airlines that have joined the agreement (or added airports to the Agreement) during a specified period of time.
2. To view the complete list of Airlines and their Airports, leave all fields blank and click **APPLY FILTER**
3. Reports can be downloaded in the form of a .CSV file by clicking on the **CSV Export** icon on the top right corner.

Freight Forwarders Report

This report displays the freight forwarders that have joined the Multilateral e-AWB Agreement and their affiliates. For the purposes of the Multilateral e-AWB Agreement, an affiliate is defined as any company which the freight forwarder is authorized to enter into the multilateral e-AWB agreement on their behalf and to bind them to the obligations set forth therein.

To view the report:

1. Go to <https://matchmaker.iata.org/efReport/index>
2. Under Multilateral e-AWB Agreement Reports, click **Freight Forwarders**

Multilateral e-AWB Agreement Reports *

Name	Description
Airlines and Airports	Airlines that joined the multilateral e-AWB agreement and their airport locations
Freight Forwarders	Freight forwarders that joined the multilateral e-AWB agreement

3. In the **Company Name** field, enter the name of the freight forwarder (or affiliate) and click **APPLY FILTER** (see example below)

APPLY FILTERS | CLEAR SEARCH FILTERS CSV EXPORT

Country Code	Country Name	City	Company Name	Joining Date	Comments
	- all -	- all -	LOGWIN	From: <input type="text"/> To: <input type="text"/>	
AE	United Arab Emirates	Dubai	Logwin Air+Ocean Middle East (LLC)	2013-06-20	
AT	Austria	Vienna	Logwin Air+Ocean Austria GmbH	2013-06-20	
AU	Australia	Sydney	Logwin Air+Ocean Australia Pty. Ltd.	2013-06-20	
CH	Switzerland	Glatbrugg	Logwin Air+Ocean (Switzerland) AG	2013-06-20	
CN	People's Republic of China	Shanghai	Logwin Air+Ocean China Ltd.	2013-06-20	
CZ	Czech Republic	Praha	Logwin Air+Ocean Czech S.R.O.	2013-06-20	
DE	Germany	Frankfurt	Logwin	2013-06-20	
DE	Germany	Frankfurt	Logwin Air+Ocean Deutschland GmbH	2013-06-20	
ES	Spain	Barcelona	Logwin Air+Ocean Spain S.L.U.	2013-06-20	
GB	United Kingdom	Harlington	Logwin Air+Ocean UK Limited	2013-06-20	
HK	Hong Kong (SAR), China	Hong Kong	Logwin Air+Ocean Hong Kong Ltd.	2013-06-20	
HU	Hungary	Vecsés	Logwin Air+Ocean Hungary K.F.T.	2013-06-20	
IN	India	Mumbai	Logwin Air+Ocean IN Pvt. Ltd.	2013-06-20	
IT	Italy	Linate	Logwin Air+Ocean IT S.R.L.	2013-06-20	
KR	Korea (South)	Seoul	Logwin Air+Ocean KR Ltd.	2013-06-20	
MY	Malaysia	Selangor Darul Ehsan	Logwin Air+Ocean MY Sdn Bhd	2013-06-20	

The freight forwarder details are displayed.

You can also filter the report by:

- ✓ Country Code
- ✓ Country Name
- ✓ City
- ✓ Joining Date



Tips:

1. Filtering on the Joining Date allows the user to identify the freight forwarders that have joined the agreement (or added airports to the Agreement) during a specified period of time.
2. To view the complete list of freight forwarders, leave all fields blank and click **APPLY FILTER**
3. Reports can be downloaded in the form of a .CSV file by clicking on the **CSV Export** icon on the top right corner.

Section B: Login View

Please note that this view is accessible only for airline and freight forwarder users registered with e-Cargo Matchmaker and requires a username and password which is provided upon registration. To register to e-Cargo Matchmaker, go to: <https://matchmaker.iata.org/register>

Contact Information – Freight Forwarders

This report is displayed to registered airline users only. It provides the detailed information of the freight forwarders (and affiliates) that have joined the Multilateral e-AWB Agreement, including Full Address, IATA Agent Code, CASS number (where available) and Designated Contact information.

To view the report:

1. Go to <https://matchmaker.iata.org/efReport/index>
2. Click **Sign In**

The screenshot shows the top navigation bar of the e-Cargo Matchmaker website. The 'Sign In' button is circled in red. Below the navigation bar, there are sections for 'Predefined reports' and 'e-freight Status Reports'. The 'Predefined reports' section includes a table with columns 'Name' and 'Description'. The 'e-freight Status Reports' section also includes a table with columns 'Name' and 'Description'.

Name	Description
Airport Status	Detailed Airports Status Report
Locations Reports	Detailed Locations Status Report

Name	Description
Airline by Origin Airport	Airline e-freight status by Origin Airport
Airline by Destination Airport	Airline e-freight status by Destination Airport

3. Enter your login credentials and click **Sign In**

The StB Matchmaker

Register | FAQ | Help? | Sign In ←

Email Address :

Password :

Keep me signed in
Uncheck if on a shared computer

4. Under Multilateral e-AWB Agreement Reports, click **Contact Information - Freight Forwarders**

Multilateral e-AWB Agreement Reports *

Name	Description
Airlines and Airports	Airlines that joined the multilateral e-AWB agreement and their airport locations
Freight Forwarders	Freight forwarders that joined the multilateral e-AWB agreement
Contact Information – Freight Forwarders	Designated contact information of freight forwarders

5. In the **Company Name** field, enter the name of the air and click **APPLY FILTER** (see example below)

APPLY FILTERS | CLEAR SEARCH FILTERS CSV EXPORT

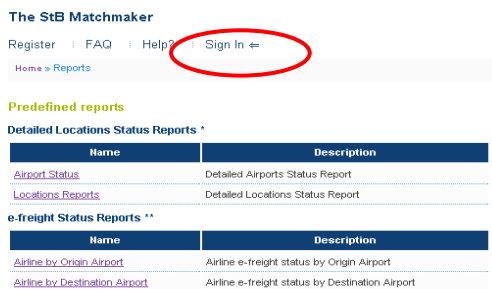
Country Code	Country Name	City	Company Name	Full Address	IATA Cargo Agent Code	CASS No.	Designated Contact Name	Designated Contact Job Title	Designated Contact E-mail	Designated Contact Telephone	Joining Date	Comments
- all -	- all -	- all -	ABC Global									
AU	Australia	Alexandria NSW	ABC Global Freight Forwarding (Australia) Ltd	Unit 15, 37-41 Oriordan Street	02 - 01234	2123	Bill Acheson	General Manager	bill@abc-global.com	+41 22 770 2669		
BE	Belgium	Zaventem	ABC Global Freight Forwarding (Belgium) Ltd.	Vliegveld 744	99 - 01234	3272	Bill Acheson	General Manager	bill@abc-global.com	+41 22 770 2669		
CA	Canada	Mississauga	ABC Global Freight Forwarding (Canada) Ltd.	6405 Northam Drive	60 - 01234	N/A	Bill Acheson	General Manager	bill@abc-global.com	+41 22 770 2669		
CH	Switzerland	Bassersdorf	ABC Global Freight Forwarding (Swiss) Ltd.	Grindelstrasse 9	81 - 01234	9006	Bill Acheson	General Manager	bill@abc-global.com	+41 22 770 2669		
CN	People's Republic of China	Beijing	ABC Global Freight Forwarding (China) Ltd.	6A2, East Zone, Hanwei Plaza, No.7, Guanghua Street, Choayang District, Beijing, China	14 - 01234	N/A	Bill Acheson	General Manager	bill@abc-global.com	+41 22 770 2669		

Contact Information – Airlines

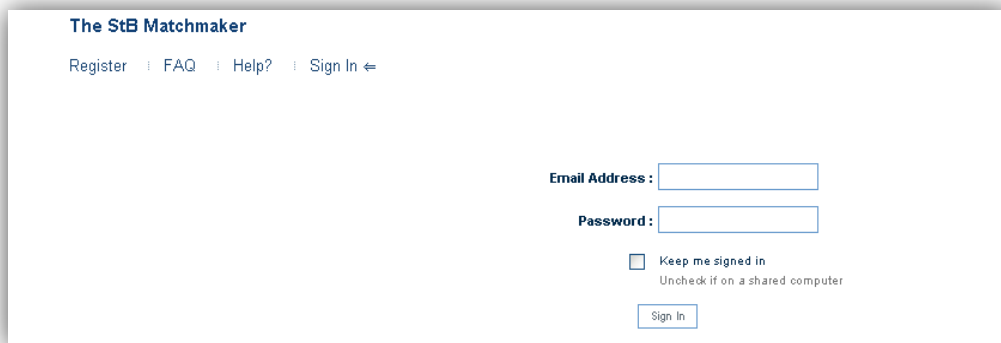
This report is displayed to registered freight forwarder users only. It provides the detailed information of the airlines that have joined the Multilateral e-AWB Agreement, including Full Address, and Designated Contact information.

To view the report:

1. Go to <https://matchmaker.iata.org/efReport/index>
2. Click **Sign In**



3. Enter your login credentials and click **Sign In**



4. Under Multilateral e-AWB Agreement, click **Contact Information - Airlines**

Multilateral e-AWB Agreement Reports *

Name	Description
Airlines and Airports	Airlines that joined the multilateral e-AWB agreement and their airport locations
Freight Forwarders	Freight forwarders that joined the multilateral e-AWB agreement
Contact Information - Airlines	Designated contact information of airlines

5. From the **Airline Name** list, select the airline and click **APPLY FILTER** (see example below)

APPLY FILTERS | CLEAR SEARCH FILTERS CSV EXPORT

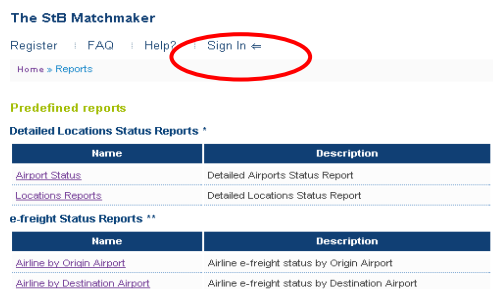
IATA Designator	Airline Name	Designated Contact Name	Designated Contact Job Title	Designated Contact E-mail	Designated Contact Telephone	Comments
	<input type="text" value="Cathay Pacific Airways Limited"/>					
CX	Cathay Pacific Airways Limited	Jackson Chan	Cargo Services Manager e-Freight	jackson_chan@cathaypacific.com	852 27477038	

Verify your company information

This is to view your company's detailed information that is published on the e-Cargo Matchmaker that is displayed to other users. Only registered user can use this functionality. Such a user can only see the information related to the organization to which it belongs.

To view your company's information:

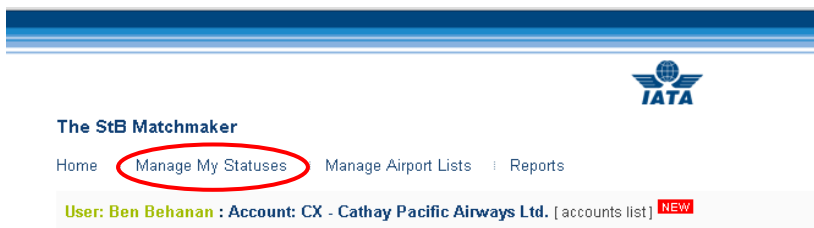
1. Go to <https://matchmaker.iata.org/efReport/index>
2. Click **Sign In**



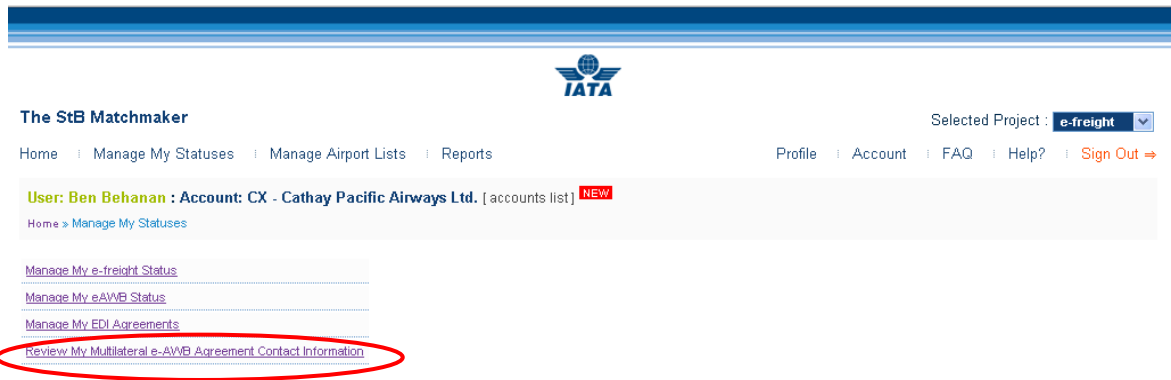
3. Enter your login credentials and click **Sign In**

The screenshot shows the login form on the 'The StB Matchmaker' website. It includes fields for 'Email Address' and 'Password', a checkbox for 'Keep me signed in' (with the note 'Uncheck if on a shared computer'), and a 'Sign In' button.

4. Click **Manage My Status**



5. Click **Review My Multilateral e-AWB Agreement Contact Information**



The StB Matchmaker

Selected Project : **e-freight**

Home | Manage My Statuses | Manage Airport Lists | Reports | Profile | Account | FAQ | Help? | Sign Out =>

User: **Ben Behanan** : Account: **CX - Cathay Pacific Airways Ltd.** [accounts list] **NEW**

Home > Manage My Statuses

- [Manage My e-freight Status](#)
- [Manage My eAWB Status](#)
- [Manage My EDI Agreements](#)
- [Review My Multilateral e-AWB Agreement Contact Information](#)

6. Verify the details displayed are accurate.



The StB Matchmaker

Selected Project : **e-freight**

Home | Manage My Statuses | Manage Airport Lists | Reports | Profile | Account | FAQ | Help? | Sign Out =>

User: **Ben Behanan** : Account: **CX - Cathay Pacific Airways Ltd.** [accounts list] **NEW**

IATA Designator	Airline Name	Designated Contact Name	Designated Contact Job Title	Designated Contact E-mail	Designated Contact Telephone	Comments
CX	Cathay Pacific Airways Limited	Jackson Chan	Cargo Services Manager e-Freight	jackson_chan@cathaypacific.com	852 27477038	

In case of any changes needed, contact IATA Cargo (cargo@iata.org) with subject "e-CMM Multilateral Update"